



Victorian Model Aeronautical Association Inc.
Executive Committee Meeting Agenda
held on the 09th of September 2021

Via Zoom Videoconferencing

1. Meeting Opened 7:35 PM

2. Present:

President/Chairman	Reeve Marsh
Secretary:	Joe Finocchiaro
Treasurer:	Dr Arthur Bablis
Contest Dir:	Vacant (Temp Sec)
Registrar:	Geoff Herbert
Comm Member:	Mark Sills
Comm Member:	Vacant
State Flying Inst:	Les Marriner
Editor:	Vacant (Temp Sec)
Video Librarian:	Ivan Chislett

3. Apologies: Vice President Jon Goudge, Education Officer David Nichols

4. Visitors: Tony Wilson and Bruce Bowden (B&DMAC)

5. Minutes of the previous meeting held on – 08 July 2021

Seconded by: Geoff Herbert **Carried - Yes**

6. Matters Arising from previous minutes: -

6.1 Consumer Affairs VMAA Financial Statement – Email received to submit an annual financial report for 2020/21. The audit report will be submitted after the AGM.

6.2 P&DARCS Funding Proposal Acceptance – I have not received any communication the Club Committee has accepted the contract. Expect this to be completed shortly.

6.3 Precision Group Folding and Mailout – The outsourcing of the task to send FAI cards has proven successful. The invoice has been paid with the VMAA update to date. Additional cards are expected to be received shortly to complete the fee cycle. Small quantities, as in ones and twos, will be done by hand to sent out immediately.

6.4 State Field Mt Wallace Leasing – A letter will be sent to the MWMAA outlining the CPI cost increase regarding yearly rental.

6.4.1 Action: Secretary to send a letter and confirm the club decision.

6.5 Grant form Template – To assist with audits and to ensure a paper trail is available, a simple single-page form will be designed for the issue of grants.

6.5.1 Action: Secretary to draft a possible example and distribute it to the committee for comments.

7. Treasurers Report:

Opening Balance	\$267,410.02
Receipts	\$ 21,606.01
Payments	\$147,864.07

Closing Balance	\$141,151.96
Term Deposit	\$229,694.35
Term Deposit (2)	\$159,365.44
Total Loans to clubs:	\$ 22,300.00

7.1 **Comments:** The major expense has been the payment of fees to the MAAA. The GST details had been paid and reimbursed. Loans are ongoing with clubs keeping to the agreed schedule. Additional invoices for our notification system and the domain name has been paid.

7.2 **Additional Items:**

7.2.1 **Additional Account (Fees/Other):** Additional meetings to be organised to discuss the possible issues in maintaining two accounts.

7.2.2 **Annual Insurance Equipment Payment:** The Treasurer and Secretary reviewed equipment holdings to ensure insurance was sufficient. Overall, there was only a \$100 increase. The equipment schedule will be reviewed each year.

7.3 **Treasurer** moved the report to be accepted

Seconded by: Les Marriner **Carried - Yes**

7. Correspondence in:

- 7.1 Email from Sustainable Marketing Measurements – Rec 03 Sept
- 7.2 Email from MAAA Sec regarding MAAA Financial Meeting – Rec 03 Sept
- 7.3 Email from MAAA Sec regarding Resignation – Rec 03 Sept
- 7.4 Email from VMAA SHMI Accepting HM Application for Mr R. Sargent – Rec 02 Sept
- 7.5 Email from Precision Group Invoice for FAI card and letter send out – Rec 01 Sept
- 7.6 Email from BADMAC Sec requesting a VMAA Visit – Rec 26 Aug
- 7.7 Email from Melbourne IT confirming Domain Payment – Rec 26 Aug
- 7.8 Email from MAAA Sec regarding a letter of support for the MWMAA – Rec 25 Aug
- 7.9 Email from Zoom VC confirming payment for Webinar – Rec 21 Aug
- 7.10 Email from NFG President confirming payment of Mower – Rec 19 Aug
- 7.11 Email from Mr P. Summerville regarding insurance process – Rec 19 Aug
- 7.12 Email from WMAC President regarding an AUSPICE application – Rec 17 Aug
- 7.13 Email from Mr K. Quigg regarding VMAA CD – Rec 16 Aug
- 7.14 Email from NFG President regarding Mower funding – Rec 15 Aug
- 7.15 Email from MWMAA Registrar regarding reimbursement – Rec 13 Aug
- 7.16 Email from GMAC Sec Offering Clubhouse for VMAA AGM – 13 Aug

8. Correspondence Out:

- 8.1 Email to VARMS Pres regarding additional information for aera approval – Sent 01 Sept
- 8.2 Email to BADMAC Sec acknowledging invitation for club visit – Sent 26 Aug
- 8.3 Email to MWMAA Sec regarding letters of support for grants – Sent 24 Aug
- 8.4 Email to WMAC President regarding additional information for AUSPICE Application – Sent 23 Aug
- 8.5 Email to GMAC Sec cancelling the use of the clubhouse – Sent 23 Aug
- 8.6 Email to Mr P. Summerville regarding insurance policy – Sent 21 Aug
- 8.7 Email to MAAA President regarding VARMS Aera Approval – Sent 15 Aug
- 8.8 Email to SMHI regarding Mr R. Sargent HMI Application – Sent 15 Aug
- 8.9 Email to Mr K. Quigg regarding VMAA CD duties – Sent 15 Aug

9. Matters Arising from Correspondence:

- 9.1 **MAAA Sec Resignation** – The secretary mentioned the MAAA Secretary has resigned from the position. The handover to another possible candidate will take place in about four weeks. Who that maybe is not known at this stage? The process on how the new appointment will be filled is not known and will be advised.
- 9.2 **BADMAC requested Visit** – An invitation from the host club from the State Field at Bairnsdale has been received. The Secretary has responded that once restrictions have been eased, planning can take place. The BRAG club also has requested the VMAA to attend their field. The VMAA might be able to attend both fields to meet club members.
- 9.3 **Letter of Support:** The MWMAA has requested letters regarding grant submissions from the local council and “Wind” farms near Mt Wallace. The club is grateful for the support and we wish them all the best with the application process.

10. Display Applications:

- 10.1 Nil

11. Registrars Report:

- 11.1 The MAAA is in the process to finalise the Registration system for this FY. The Registrar has now moved to ensure all clubs are active for the new FY21/22. The renewal uptake has been pleasing to date.

August		September	
Seniors:	1888	Seniors:	1993
Juniors:	61	Juniors:	67
Life Mbrs:	8	Life Mbrs:	8
Total:	1957	Total:	2068
To be processed:	88	To be processed:	24

- 11.2 **Comments:** No cheques will be accepted from FY21/22. All payments will need to be completed via EFT. The process is not difficult in transferring funds. Any cheques received for the next fee cycle will be returned to the club.
- 11.3 **FAI Cards:** The VMAA Registrar has received back seven cards with incorrect addresses that are returned. The registrar works out who the member/club the card belongs to and then contacts the Club Secretary to inform him of the FAI card being sent to the wrong address requiring updating the database and updating the VMAA Registrar.
- 11.4 **Clubs with Zero Members:** The registrar completed a review of all clubs and identified ten clubs that do not have any members recorded. It is understood that some of these clubs have associated members but have not been entered. The Secretary will place an article in the bulletin to see if feedback can be received. The President confirmed the Control Line Aeromodeller of Gippsland has disbanded. Members have joined other clubs.
- 11.5 **Life Members**
- | | | |
|--------|-------|-----------------------|
| 11.5.1 | 1047 | Mervyn Buckmaster; |
| 11.5.2 | 38516 | Christopher Caulcutt; |

11.5.3	24518	Ivan Chiselett;
11.5.4	35563	Brian Dowie;
11.5.5	30134	Murray Ellis; and
11.5.6	24641	Peter Harris.

12. Contest Directors Report:

- 12.1 **VMAA Calendar:** Clubs are submitting events, but COVID lockdowns have either cancelled or postponed many activities. Some will be rescheduled where possible—starting to receive flyers for 2022. The President requested that a reminder in the next bulletin to all clubs to start thinking of events for the new year so preparations/planning can take place.

13. Editors Report:

- 13.1 **VMAA Bulletin** – The number of activities and work priorities over the past few months has delayed the bulletin. I will attempt to have the newsletter out as soon as possible.

14. Web Master’s Report:

- 14.1 **Website Update:** The Secretary manages the website while finding another webmaster who can take over the role. The update of the website is continuing and will be looked at again after the VMAA AGM.

15. Safety Report:

- 15.1 Nil

16. Education Officers Report:

- 16.1 Based on the COVID lockdowns, there has been no presentations or visits to prospective cadets/scouts or Try Fly days. The education officer is stepping down from the role due to relocating to another part of the state.
- 16.2 Email advice received from Airforce cadets organising a planned expo event, due to the ongoing COVID-19 situation for the face-to-face event planned for 10 Oct 21 has been **CANCELLED**. I would like to thank you for your interest in attending the event, to assist with positively impacting the cadets and staff of the Australian Air Force Cadets.
- 16.3 Email notification that the Airforce cadets have announced that we will be taking the 2021 Expo Virtually, similarly to 2020. The virtual event details are still being finalised. However, we plan for it to run throughout October, with a number of live-streamed presentations and fun interactions with the cadets and staff. The VMAA has indicated our support for the event and would be happy to be part of the virtual expo.

17. Video Library:

- 17.1 Still slow with at the moment. The President indicated further discussion is needed to determine the best future approach. There was a decision to drop the hiring fee if the activities increase if can be reintroduced.

18. SFI Report:

- 18.1 **Wing Status:** Nil Wings issued during August 2021 as no metro or country clubs were open due to Covid 19 lockdowns
- 18.2 **Qualified Instructors** - The VMAA currently has **147** MAAA qualified instructors.
- 18.3 **Plans for the next six months** - The Instructor's Course that I was planning at the NFG on Saturday the 4th of September 2021 had to be cancelled due to the restrictions. The course will be rescheduled at the first available opportunity once current restrictions are lifted.
- 18.4 **Rewriting the Instructors Written Test** – The SFI has made some changes to the written test that is conducted during the Instructors Course. The new test has had some nonsensical questions removed. The SFI has added more relevant questions to test the student's knowledge of the MAAA MOP's and CASA Regs.
- 18.5 **Acknowledgment of Effort** - The President mentioned the Secretary received an email regarding the work and information the SFI has provided while conducting the instructor refresher courses. Formal acknowledgement on fantastic work, determination and the way the SFI has approached the activity. The email will be sent to the SFI as soon as possible.

19. State Field Reports:

- 19.1 Nil

20. State Field Requests:

- 20.1 Nil

21. General Business:

- 21.1 **VMAA Action Point Register** – Was distributed to all committee members for review as of 08 July 2021. A status update is as follows:
 - 21.1.1 **VMAA Constitution Revamp:** Being reviewed by the VMAA Treasurer. The first draft was presented for discussion; however, additional work is needed with certain sections. Work is continuing with the next draft to be prepared for discussion. The current workload has delayed completing the task. Look at this task after the AGM.
 - 21.1.2 **Victorian Legislation to ban Nazi symbols:** A question was asked of the MAAA and passed to the VMAA regarding legislation planned for introduction next year. The legislation is designed to ban any Nazi symbols from being displayed. Of course, this brings up a series of questions including the impact of these symbols on model aircraft. However, there is commentary regarding these symbols in historical use. The actual symbol itself is not a Nazi designed symbol used as a sign of peace and goodness. The VMAA is trying to be part of the consultation period so input can be given. Once we have some clear answers, we will be fed back to the MAAA. It must be noted the legislation is not law and there is no ban on its use at the moment.
- 21.2 **Area approvals** – Current applications that are being reviewed or waiting for CASA approval:
 - 21.2.1 VARMS (Provisional approved. Required additional information to complete);

- 21.2.2 BRMFC (Conditionally approved);
- 21.2.3 MFWAC (Conditionally approved);
- 21.2.4 TCMAC (Under review);
- 21.2.5 LVMAC (Under Review);
- 21.2.6 A&DAC (Under review); and
- 21.2.7 NMAC (Under review).

- 21.2.8 **New CASA requirements:** GPS coordinates of the flying, digital map of the site, aircraft type, size and weight. A new submission form is required to be used with each application.

- 21.2.9 **Change of Payment Process:** To improve the process and speed up the approval process, the new MAAA Pretendent to have the MAAA the initial fee estimates and then charge back to the state/club. The potential is to reduce the timeline by possibly two to three weeks. Work in progress.

- 21.2.10 **Public Displays:** All public displays, whether **below or above 400 ft, require a CASA instrument** to hold the event. The cost is the same as per area approval and will be valid for five years.

21.5 **State Field Infrastructure (Survey):** The survey continues with a reminder sent to all secretaries to pass on to members and submit their opinions. Another reminder has been sent to all Secretaries again. The VP Jon Goudge and Secretary is discussing the best approach to present the information collected. The survey will conclude at the end of September 2021.

21.6 **Registrar Equipment:** Discussion to be deferred to October 2021 meeting.

21.7 **Proposal by the SHMI Giant ARF:** Submission submitted to fill a gap regarding giant ARFs. The selection criteria look at the background of experience in building and flying ARFs, but have not been built from scratch. It has been identified there are many aircraft in this category. I have spoken with the MAAA that have to acknowledge the intent and that the HMI MOP is being reviewed. The submission will be sent to all committee members for comments.

22. **The next VMAA Committee Meeting will be held on Thursday, 14th October 2021 via Zoom videoconference. The General Meeting is planned to start at 7:30 pm.**

23. **Meeting Closed: 8:20 pm**