



Victorian Model Aeronautical Association Inc.
Executive Committee Meeting Agenda
held on the 11th of November 2021

Via Zoom Videoconferencing

1. Meeting Opened 7:30 PM

2. Present:

President/Chairman	Reeve Marsh
Vice President:	Jon Goudge
Secretary:	Joe Finocchiaro
Treasurer:	Dr Arthur Bablis
Registrar:	Geoff Herbert
Comm Member:	Phil Mohr
State Flying Inst:	Les Marriner
Video Librarian:	Ivan Chislett
Education Officer:	Vacant

Welcome New VMAA Committee Members – The President welcomes all newly appointed committee members to the VMAA. It is hoped you enjoy being part of the committee and provide input to many of the discussions that are tabled each month.

3. Apologies: Contest Director, Keith Quigg, Committee Member, Mark Sills and Editor, Ian Cole

4. Visitors: Mr N Thompson (GMAC Representative)

5. Minutes of the previous meeting held on – 14 October 2021

Seconded by: Les Marriner **Carried - Yes**

6. Matters Arising from previous minutes:

- 6.1 **Consumer Affairs VMAA Financial Statement** – The Financial Statements has been confirmed and is ready to be submitted to Consumer Affairs.
- 6.2 **State Field Mt Wallace Leasing** – Waiting for a reply regarding CPI increase to the rent/leasing payment. The club executive is talking to a general meeting to discuss.
- 6.3 **Grant form Template** – The VMAA Treasurer has reviewed the draft template and will use it to transfer funds to P&DARCS. The form will be added to the VMAA Operational folder.

7. Treasurers Report:

Opening Balance	\$133,411.63
Receipts	\$2,751.00
Payments	\$345.19
Closing Balance	\$135,817.44
Term Deposit	\$229,694.35

Term Deposit (2) \$159,365.44

Total Loans to clubs: \$21,000.00

7.1 Comments:

7.1.1 Nothing outstanding for the month. All outstanding items have been addressed. Terms and loans are up to date with payments received. Normal expenditure, but has been reduced based on COVID restrictions. We need to be careful the budget cannot rely on the previous figure for the last 12 months.

7.1.2 Audit Report - There have been minor changes to how certain line items are represented based on auditors' recommendations. They have been completed.

7.1.3 Additional Account (Fees/Other): Meeting to be organised to discuss the additional effort required to manage two accounts. In progress.

7.1.4 BADMAC Rate Invoice: The President and Secretary met with the club to discuss the rate notice and the circumstances of the error. The club has accepted the circumstance and will address the outstanding amount. Requested the rate notice and invoice to be sent. The club has sent back a query for the MAAA requesting the council to confirm the rate notice calculations. It has been passed on to the MAAA Treasurer to investigate. A letter has been sent a letter to the club indicating they are not aware of any other cost at this stage.

7.2 Treasurer moved the report to be accepted

Seconded by: Geoff Herbert

Carried - Yes

7. Correspondence in:

- 7.1 Email from MAAA Tres, regarding BADMAC leasing charges – Rec 11 Nov
- 7.2 Email from Neil Addicott accepting invitation to be VMAA Giant HMI – Rec 10 Nov
- 7.3 Email from VRF Sec, regarding COOP AGM – Rec 09 Nov
- 7.4 Email From Keith Quigg accepting invitation to be VMAA Giant HMI – Rec 04 Nov
- 7.5 Email From Ivan Chiselett accepting invitation to be VMAA Giant HMI – Rec 03 Nov
- 7.6 Email from VP Sunbury regarding the information on insurance – Rec 28 Oct
- 7.7 Email from SADAC Sec, regarding COVID Restrictions – Rec 26 Oct
- 7.8 Email from Glenn Matthews regarding VMPRA Event – Rec 27 Oct
- 7.9 Email from SADAC Sec, regarding land evaluation – Rec 27 Oct
- 7.10 Email from MWMAA Sec. regarding Planning Permit Extension - Rec 25 Oct
- 7.11 Email from Pres P&DARCS regarding COVID Plan outline – Rec 19 Oct
- 7.12 Email from BRAG Sec regarding AGM results – Rec 16 Oct
- 7.13 Email from GMAC Sec. regarding GMAC Representative – Rec 15 Nov

8. Correspondence Out:

- 8.1 Email/Letter to Giant HMI Invitation – Sent 03 Nov
- 8.2 Email to BADMAC regarding Rate notice and Loan/Grant application – Sent 29 Oct
- 8.3 Email to AKT Trophies for IMAC Trophies – Sent 28 Oct
- 8.4 Email to VP Sunbury regarding Insurance cover – Sent 28 Oct
- 8.5 Email to MWMAA Sec. regarding Planning Permit Extension – Sent 25 Oct
- 8.6 Email/Letter to VMAA Appointments – 23 Oct

- 8.7 Email to Precision Group regarding VMAA Envelops – Sent 19 Oct
- 8.8 Email to MAAA Sec. regarding HMI Applications – Sent 17 Oct
- 8.9 Email to Mr N. Thompson regarding GMAC Representative – Sent 14 Oct
- 8.10 Email to Pres P&DARCS regarding “Coffee Chat” meeting – sent 17 Oct

9. **Matters Arising from Correspondence:**

- 9.1 **HMI Application** – Mr D. Jedwab has submitted an HMI application for assessment. Additional information was required and has been addressed.

10. **Display Applications:**

- 10.1 WMAA Application for display day 2022. The display is below 400 ft; however, as per CASA requirements, the application needs to be reviewed by CASA and approved. Once approved, the application will remain valid for five years. If they wish to obtain a height extension, the club can submit an additional application.

11. **Registrars Report:**

- 11.1 The MAAA is in the process to finalise the Registration system for this FY. The Registrar has now moved to ensure all clubs are active for the new FY21/22. The renewal uptake has been pleasing to date.

October		November	
Seniors:	2038	Seniors:	2049
Juniors:	69	Juniors:	69
Life Mbrs:	6	Life Mbrs:	6
Total:	2114	Total:	2124
To be processed: 13		To be processed: 6	

- 11.2 **Comments:** No cheques will be accepted from FY21/22. All payments will need to be completed via EFT. The process is not difficult in transferring funds. Any cheques received for the next fee cycle will be returned to the club.

11.3 **Life Members**

11.3.1	1047	Mervyn Buckmaster;
11.3.2	38516	Christopher Caulcutt;
11.3.3	24518	Ivan Chiselett;
11.3.4	35563	Brian Dowie;
11.3.5	30134	Murray Ellis; and
11.3.6	24641	Peter Harris.

12. **Contest Directors Report:**

- 12.1 **VMAA Calendar:** Clubs are submitting events now for 2022, which is great to see. Some events will be rescheduled where possible to 2022. Our new VMAA CD, Keith Quigg, will update the calendar. Arrangements are being made for emails to be redirected to the new

CD regarding events. Emails will be redirected as soon as possible. Mangalore and Wangaratta Jets events programmed. The calendar has been sent to the CD to review.

- 12.2 **VMAA Trophy** – All the documentation has been provided and is being reviewed. Dates will need to be promulgated as soon as possible to be sent to all clubs.

13. Editors Report:

- 13.1 **VMAA Bulletin** – The new Editor is preparing the next bulletin/Newsletter to be distributed in December 2021. He is collecting articles/information to collate. The newsletter will be sent to us for review. Email redirection has been completed.

14. Web Master's Report:

- 14.1 **Website Update:** The update of the website is continuing with new content and general items for information. The latest list of all clubs has been refreshed on the website and contains club names and where possible club secretary contact details. The file is a PDF that can be downloaded as required.
- 14.2 **The HMI audit has been completed.** The audit has established those HMI that wish to be contacted and continue with the service regarding inspections. Contact details have been updated.

15. Safety Report:

- 15.1 Nil

16. Education Officers Report:

- 16.1 The current position is vacant. We are actively looking for a new officer to continue the good work. Try and Fly days are an important part.

17. Video Library:

- 17.1 There has been some use. The future use and management of the library will be placed in the Action Register to be addressed and removed as a standard monthly agenda item. To be reviewed in a separate meeting.

18. SFI Report:

- 18.1 **Wing Status:** Four Wings were issued during October 2021. The wings were made up of **1 Gold Power, 2 Silver Power and 1 Bronze Power** from 2 Country and 2 Metro
- 18.2 **Qualified Instructors - Clubs.** 18.2 **Qualified Instructors:** The SFI is pleased to report that he conducted an MAAA Instructors course at the Northern Flying Group on the 6th of November 2021. Five participants were made up of 3 regional and 2 metro members that successfully completed the course. The course involved the participants flying their models in the open in some very trying conditions; however, they all coped well. VMAA currently has **152** MAAA qualified Instructors.
- 18.3 **Plans for the next six months:** I will liaison with clubs and assist whenever required.

- 18.4 **Future Instructors Courses:** Future Instructor's Courses will be conducted on a need's basis as requested by clubs to address any immediate or future needs. This is the best way to approach the issue, as club committees are best placed to make decisions on future Instructor numbers and not individual members. I will put together an article addressed to the club Secretaries, explaining my approach and contacting me if their club has a need in this area. Once I have drafted the report, I will ask for it to be distributed by the VMAA Secretary.
- 18.5 **The SFI Report** – A report has been constructed based on past dealing with the clubs and future instructors.

19. State Field Reports:

- 19.1 **MWMAA Host Club** – I have been contacted by the Cub Committee that all is going well. The permit extension has been successful and signed off. The club has successfully obtained a grant from Hydro Pacific which will be used towards the irrigation system. The system is part of the club project scope.
- 19.2 The club is working towards locating the shower, toilets and clubhouse. The club is progressing in obtaining the necessary plan and permit. The flooding and tree issue is being addressed. Happy with the VMAA in maintaining the meetings with the VMAA PM Jon Goudge. Acknowledge that work has been delayed due to lockdowns, but since the reduction in restrictions, the club has started to move forward.
- 19.3 The tree issue is being addressed with the club obtaining additional quotes. The club will contact the VMAA when they would like to hold the next VMAA meeting.

20. State Field Requests:

- 20.1 IMAC Competition to be held at State Field Echuca from 20 to 21 Nov. The event is going ahead based on a change of restriction.

21. General Business:

- 21.1 **VMAA Action Point Register** – Was distributed to all committee members for review as of 08 July 2021. A status update is as follows:
- 21.1.1 **VMAA Constitution Revamp:** Being reviewed by the VMAA Treasurer. The first draft was presented for discussion; however, additional work is needed with certain sections. Work is continuing with the next draft to be prepared for discussion. The current workload has delayed completing the task. Emails will be sent out to the committee with sections of the constitution for review.
- 21.2 **Area approvals** – Current applications that are being reviewed or waiting for CASA approval:
- 21.2.1 BRMFC (Conditionally approved);
- 21.2.2 MFWAC (Conditionally approved);
- 21.2.3 TCMAC (Under review);
- 21.2.4 LVMAC (Under Review); and
- 21.2.5 NMAC (Under review).

- 21.2.6 **New CASA requirements:** GPS coordinates of the flying, digital map of the site, aircraft type, size and weight. A new submission form is required to be used with each application.
- 21.2.7 **Change of Payment Process:** To improve the process and speed up the approval process, the new MAAA Pretendent to have the MAAA the initial fee estimates and then charge back to the state/club. The potential is to reduce the timeline by possibly two to three weeks. Work in progress.
- 21.2.8 **Public Displays:** All public displays, whether **below or above 400 ft, require a CASA instrument** to hold the event. The cost is the same per area approval and will be valid for five years.
- 21.5 **State Field Infrastructure (Survey):** The survey has been completed with 121 responses. It was a voluntary survey with the responses coming from many parts of the Association. Some responses have included additional comments which have been captured. Land, camping, toilets and showers are wanted but within the limitation of the host club. The Vic President will provide a graphical representation of the survey based on questions. The survey intent was to provide an opportunity for members to provide comments and expectations from the VMAA, state fields and host clubs.
- 21.6 **Heavy Model Inspector Audit:** The audit has been completed and identified those wishing to continue. Those that have not responded have been removed from the published listing that people reference to book an inspection, but do retain their appointment.
- 21.7 **Proposal by the SHMI Giant ARF:** Additional inspectors have been identified to fill a "Giant ARF" gap recognised by the SHMI. Those identified have been contacted and have accepted the responsibilities of the endorsement. Official Letters have been sent and accepted by the individuals.
- 21.8 **Draft State Field Sign Proposal:** The current draft looks fine and can be used. Another version is being drafted with a final decision to be made. The draft will work for the state fields with the intent on providing consistency.
- 21.9 **Discussions points GMAC:** The following points have been submitted for discussion by the GMAC Club:
 - 21.9.1 **See attached sheets.** The President requested the committee review and provide input and comments. The discussion items will be reviewed at the December meeting, including any additional comments or specific questions or requests for clarifications from GMAC (which can also be raised and answered via email, rather than waiting for agenda items to be addressed during a VMAA Committee meeting).
- 21.10 **VMAA Trainers –** The VP has requested that two of the trainers can be located at Darraweit Guim for the purpose of training potential new club members. The SFI does not use the trainers as he uses, he owns for the purpose of training club instructors. The aircraft need repair work but should be suitable to use once refurbished.

- 22. The next VMAA Committee Meeting will be held on Thursday, 09th December 2021, via Zoom videoconference. The General Meeting starts at 7:30 pm.**
- 23. Meeting Closed: 9:15 pm**

Item 1

VMAA has 4 state fields two on freehold and two on leasehold. The recent survey sent out by the VMAA to affiliates addressed the services that affiliates might like at a state field but did not indicate which state fields are owned by the VMAA and which are owned by the MAAA and leased by the VMAA. It is an important distinction to make.

With regard to the two fields that are leased from the MAAA it would be worthwhile to find out the expectations or agreements that the MAAA expects from the VMAA in regards to field development of those fields, while the two fields that are owned by the VMAA it becomes obvious who is responsible for their ongoing development and maintenance.

In the Preamble to the survey that was sent out it was mentioned that usage of the fields was subject to the host clubs' rules. It would be a good idea to have the visitation rules for each state field on the VMAA website so affiliates know who to contact but more importantly the frequency of usage by affiliates of the fields.

Recently we were advised that to visit a certain club, because there were a few members visiting (4), that we had to get permission in writing from the committee. This was not a state field but we do not know what the rules of the state fields are.

Access to the state fields at the moment is difficult unless a club member is present to supervise, unlock etc, if no members are available then you cannot visit, there must be a better way.

Several GMAC members are keen to visit the new Mt Wallace site but are unsure of the number of times they can do this or how much notice is required by the club. Does the VMAA have a development plan for the MT Wallace site as it appears to be just a runway and carpark at the moment, we think that the VMAA should allocate some funds to develop the field, having said that, we are unaware of any agreements with the MAAA or who is responsible for the ongoing development.

Item 2.

Seeing that the four state fields are in regional areas, that brings up our next point. Affiliates have to travel a fair distance to use them, do the clubs have a discounted membership for over 40kls, this would negate the need for a member to always be there, this fee would be approx. 50% of the club membership and would require no joining fee but would be restricted to 15 visits a year, would something like that work, in the case of the NFG it would also negate the working bee levee.

The above are just discussion points