



**Victorian Model Aeronautical Association Inc.**  
**Executive Committee Meeting Agenda**  
**held on the 14<sup>th</sup> of April 2022**

**Via Zoom Videoconferencing**

**1. Meeting Opened 7:30 PM**

**2. Present:**

**President/Chairman:** Reeve Marsh  
**Secretary:** Joe Finocchiaro  
**Treasurer:** Dr Arthur Bablis3  
**Registrar:** Geoff Herbert  
**Comm Member:** Phil Mohr  
**State Flying Inst:** Les Marriner  
**Editor:** Ian Cole  
**Video Librarian:** Ivan Chislett  
**Education Officer:** Vacant

**3. Apologies:** **Vice President,** Jon Goudge **Contest Director,** Keith Quigg **Comm Member,** Mark Sills

**4. Visitors:** N/A

**5. Minutes of the previous meeting held on – 10 March 2022**

**Seconded by:** Les Marriner **Carried - Yes**

**6. Matters Arising from previous minutes:**

**6.1 State Field Mt Wallace Leasing** – The club asked for confirmation when the leasing arrangements commenced. The lease agreement was finalised and signed in February 2020. The three-year gap from the purchase of the land (27 Oct 2016) was due to the discussion on how much land would be leased. The land was eventually leased to a third party, and the cost was associated with the allocated land. The administrative error taken to the MAAA Conference was tabled and finalised once the council identified the error.

**6.1.1 Action:** VMAA Secretary - CPI cost is the pro-rata from the signed agreement on 20 Feb 2020. To be discussed with the host club. **To be completed**

**7. Treasurers Report:**

Opening Balance	\$119,634.51
Receipts	\$1,150.00
Payments	<b>\$3,171.65</b>
Closing Balance	\$117,612.86
Term Deposit	\$229,945.73
Term Deposit (2)	\$159,539.92
Total Loans to clubs:	\$25,700.00

**7.1 Comments:**

- 7.1.1** Not a great deal of activity for the month. Minor transaction in/out. The expenditure sheet has the details of monthly outgoings. GST balance and BASS up to date. Loans statements are all and clubs' repayments are all up to date. All outstanding invoices have been paid. The main expense that will come up shortly is the honorariums. The Treasurer explained the system is moving to a single touch payroll. The change will effort any payments based on tax to the ATO. The question asked is, do we leave things the same based on being a nonprofit organisation?
- 7.1.2** The Treasurer will investigate the requirement further. The preference is to leave as an honorarium-based system and maintain the current structure.

**7.2 Additional Items:** *The following invoices are to be paid:*

- 7.2.1** Cultivate Invoice - INV-4242
- 7.2.2** Reimbursement – SFI for Envelopes
- 7.2.3** Reimbursement – PARCS Overpayment of fees
- 7.2.3.1 Presented invoices have been paid.

**7.3 Treasurer** moved the report to be accepted

**Seconded by:** Les Marriner

**Carried – Yes**

**8. Correspondence in:**

- 8.1 Email from PARCS Pre. Regarding HMI Application – Rec 14 Apr
- 8.2 Email from VARMS Sec regarding Association Fees – Rec 14 Apr
- 8.3 Email from NFG Annual Report for VMAA reporting period – Rec 05 April
- 8.4 Email submission MWMAA Progress Report – Rec 04 April
- 8.5 Email from PARCS Registrar regarding reimbursement for overpayment – Rec 30 Mar
- 8.6 Email from Mr M Schembri regarding photo permit – Rec 27 Mar
- 8.7 Email from MAAA M. Bannink regarding CASA Approval for VJAA – Rec 24 Mar
- 8.8 Telephone Conv. BRMA regarding insurance and HMI – Discussed 22 Mar
- 8.9 Email from NMAA regarding VMAA Grant/Loan application – Rec 19 Mar
- 8.10 Email/Letter from BMAC Sec Regarding HMI and records – Rec 18 Mar
- 8.11 Email from SADAC Sec regarding COVID Safe Rules – Rec 15 Mar
- 8.12 Email from WAM Sec regarding Support for the upcoming event – Rec 9 Mar

**9. Correspondence Out:**

- 9.1 Email to PARCS Pre. Regarding HMI review – Sent 14 Apr
- 9.2 Email to VARMS Sec regarding Association Fees – Sent 14 Apr
- 9.3 Email/Letter to MAAA Sec regarding additional agenda/CAS application – Sent 14 Apr
- 9.4 Email/Letter to MAAA Sec regarding MAAA Conference Reports – Sent 05 April
- 9.5 Email to Mr M. Schembri regarding a permit for taking photos – Sent 29 Mar
- 9.6 Email to SADAC Sec regarding COVID Safe Rules and Club Responsibilities - Sent 23 Mar
- 9.7 Email/Letter to BMAC regarding Insurance and HMI – Sent 22 Mar
- 9.8 Email/Letter to BMAC regarding HMI rules and records – Sent 20 Mar
- 9.9 Email to all State Fields regarding annual reports – Sent 20 Mar
- 9.10 Email to WAM Sec regarding promotional material and chuck gliders – Sent 15 Mar

**10. Matters Arising from Correspondence:**

- 10.1 **MWMAA Tree Removal** – The trees on the western boundary of the field is at the end of life and need to be removed. The host club has obtained two quotes for the removal of the trees. The quotes and request to remove the trees have be sent to the MAAA, as they are the landowners via email to start the dialogue and determine possible outcomes. We are awaiting a reply from the MAAA Executive.

**11. Display Applications:**

- 11.1 Nil

**12. Registrars Report:**

- 12.1 All clubs are on new FY and active. The renewal uptake second half of the year is in progress.

March		April	
Seniors:	2124	Seniors:	2138
Juniors:	77	Juniors:	77
Life Mbrs:	6	Life Mbrs:	6
<b>Total:</b>	<b>2207</b>	<b>Total:</b>	<b>2221</b>
<b>To be processed: 5</b>		<b>To be processed:</b>	

- 12.2 **Comments:** No cheques will be accepted from FY21/22. All payments will need to be completed via EFT. The process is not difficult transferring funds. Any cheques for the next fee cycle will be returned to the club.

**12.3 Life Members**

- |               |       |                       |
|---------------|-------|-----------------------|
| <b>12.3.1</b> | 1047  | Mervyn Buckmaster;    |
| <b>12.3.2</b> | 38516 | Christopher Caulcutt; |
| <b>12.3.3</b> | 24518 | Ivan Chiselett;       |
| <b>12.3.4</b> | 35563 | Brian Dowie;          |
| <b>12.3.5</b> | 30134 | Murray Ellis; and     |
| <b>12.3.6</b> | 24641 | Peter Harris.         |

**13. Contest Directors Report:**

- 13.1 **VMAA Calendar** – VMAA Trophy Documentation changed to reflect new dates of 25/26 June 2022. The VMAA will support the local club rules where the event is held.
- 13.2 **VMAA Calendar Event** – The software application to allow clubs/SIGs to enter events is a work in progress. The Secretary will also investigate a module to be able to enter events.

**14. Editors Report:**

- 14.1 **VMAA Bulletin** – The Editor suggested some members may encounter an issue with the Yumba notification system based on the visual and not knowing what instructions to follow to download the newsletter. The Editor will create instructions to make things easier for

those that are not computer literate or need assistance in navigating around the electronic version.

14.2 President mentioned the control line state championships are being held over the Easter weekend. He will write up an article for the next edition of the newsletter.

14.3 The next edition is to be sent by the end of June 22.

**15. Web Master's Report:**

15.1 **Website Update:** The update of the website is continuing with new content and general items for information. Links have been revised and are ongoing work, adding information as required.

**16. Safety Report:**

16.1 Nil

**17. Education Officers Report:**

17.1 Currently, the position is vacant.

**18. Video Library:**

18.1 **Comments:** There has been additional borrowing of videos, even though slow. Some members use the library for information and continue to use the library.

**19. SFI Report:**

19.1 **Wing Status: 8 Wings** issued during March 2022. This was made up of **1 Gold Power, 3 Silver Power and 4 Bronze Power**

19.2 **Qualified Instructors** We currently have 145 qualified Instructors for the 2021/2022 year.

19.3 **Plans for the next six months** - I was requested to conduct an Instructors Course at the Twin Cities Club, and I have locked in the 18<sup>th</sup> of June 2022. An article has been prepared for the March VMAA Bulletin, inviting clubs to put forward any names of members wishing to become Instructors and who possess the necessary skills and qualifications to participate in the course.

19.4 **Special Mention. Foster TAYLOR Aus. 38606 Corangamite MAC.** In May 2021, Foster arranged to do his Silver and Gold Wings Tests with Michael Timms at the Sunraysia Club Mildura. He successfully applied through his club to attend an Instructors Course I was running in November 2021 at NFG. He was one of 6 members completing that course, and he had the ambition to encourage 100% of the regular flying members at CMAC to complete their wings test.

19.5 Since November 2021, he has trained and processed seven members who have successfully completed their Silver or Bronze Wings. When speaking to each of these recipients, it is obvious that Foster is seen as a well-respected Instructor who has the full backing of his club. The SFI commend Foster for his efforts and determination.

19.6 **Continued Liaison with Clubs:** This is ongoing and an enjoyable part of my role as SFI.

## **20. State Field Reports:**

### **20.1 Annual reports from:**

- 20.1.1** NFG;
- 20.1.2** EMMAC;
- 20.1.3** BADMAC; and
- 20.1.4** MWMAA.

**20.2** SADAC is not a state field but has a financial obligation to the MAAA and has reported accordingly.

## **21. State Field Requests:**

**21.1** Nil

## **22. General Business:**

**22.1 VMAA Action Point Register** – Was distributed to all committee members for review as of 10 April 2022. A status update is as follows:

**22.1.2 VMAA Constitution Revamp:** Being reviewed by the VMAA Treasurer. The first draft was presented for discussion; however, additional work is needed with certain sections. Work is continuing with the next draft to be prepared for discussion. The current workload has delayed completing the task. Look at this task after the AGM. Emails will be sent out to the committee with sections of the constitution for review.

**22.1.1.1** Meetings have started to review what has been completed and a way forward. Reference to Model Rules 2012 will be included to see where the changes have occurred. A draft needs to be sent for review. Sections can be reviewed to make things easier.

**22.2 Area approvals** – Current applications that are being reviewed or waiting for CASA approval:

**22.2.1** VJAA – Approved for Wangaratta and Mangalore;

**22.2.2** MFWAC (Additional information to be provided);

**22.2.3** TCMAC (Additional review);

**22.2.4** LVMAC (Under Review); and

**22.2.5** NMAC (Under review).

**22.2.6 New CASA requirements:** GPS coordinates of the flying, digital map of the site, aircraft type, size and weight. A new submission form is required to be used with each application.

**22.2.7 Change of Payment Process:** To improve the process and speed up the approval process, the new MAAA Pretendent to have the MAAA the initial fee estimates and then charge back to the state/club. The potential is to reduce the timeline by possibly two to three weeks. Work in progress.

**22.2.8 Public Displays:** Public displays that have a flying schedule (structure) will require an instrument in place to hold the event, whether **below or above 400 ft.** Any

instrument raised in this scenario is valid for five years. If the display has no structure and provides an opportunity for pilots to fly as available, then it is not considered a structured event, and no permit is required below 400 ft.

**22.2.9 General Displays:** Displays that are open to the public for general viewing and have no set display times do not need to have a CASA instrument **below 400 ft**. These events are seen as general interest events for the public to visit a field to observe RC Aircraft.

**22.3 VMAA Secretary** – Additional VMAA clothing has been found at the storage facility at the state field, Darraweit Guim. The Secretary will investigate to determine what is available.

**22.3.1 Action:** The VMAA Secretary is to conduct an audit of the contents and report back to the VMAA Committee.

**22.4 Acknowledgment of Passed Members** - Association Members that have passed away over the past 12 months have been provided to the MAAA. The list will be tabled at the 2022 MAAA Conference as part of the standing item. The item's purpose is to recognise those modellers that have passed on over the past 12 months.

**22.4.1** Stuart Dean

**22.4.2** Peter Lindsay Rowland

**22.4.3** Jim Ray

**22.4.4** Paul Winter

**22.4.5** John Gottschalk

**22.4.6** Ian Milligan

**22.4.7** Keith Moorhouse

**22.4.8** Eddie Osbourne

**21.5 Additional Items:**

**21.5.1.1 Registrar Laptop** – A new Dell Vostro 5510 for the VMAA Registrar's laptop. The laptop meets all the specifications for the role.

**21.5.1.2 MAAA Council Conference** – Reports have been sent, including the CAS application. The meeting is to be held from 14 to 15 May 2022. A confirmation has been received for this conference that it is intended that only Presidents will be attending. In previous years the delegates attending would be VMAA President, Secretary and Treasurer. The MAAA funds two delegates and the VMAA would cover the costs of the third delegate. The main reason given for reducing attendance is due to increasing costs. The MAAA Executive decided on the change however, changes to the rules must be addressed and voted upon by the executive at the MAAA Conference. Voting rights will remain the same based on the current structure (ie three votes per State association other than NSW, where each association has a single vote, making three total for NSW).

**21.5.1.3** The President mentioned the Federal Secretary's role is being advertised as the current secretary is only in the position temporarily. Another position being considered is Members Services which is a new position. Part of the position requirement is to assist in addressing the marketing discussion. The position will require to be defined to understand the position criteria. Another position for

election is the MAAA Treasurer and a new position of Safety Officer. The position will have the interaction with CASA.

22. **VMAA Committee Meeting will be held on Thursday, 12<sup>th</sup> May 2022, via Zoom videoconference. The Executive Meeting starts at 7:30 pm.**
23. **Meeting Closed: 8:47 pm**