



**Victorian Model Aeronautical Association Inc.  
Agenda for the General Committee Meeting  
held on the 14<sup>th</sup> of October 2019**

**At the VARMS Clubrooms, Wantirna South**

**1. Meeting Opened 7:35 PM**

**2. Present:**

**President/Chairman** Reeve Marsh  
**Secretary:** Joe Finocchiaro  
**Contest Dir:** Joe Finocchiaro  
**Comm Member:** Mark Sills  
**Comm Member:** Brian Dowie  
**Editor:** Vacant  
**Education:** David Nichols

**3. Apologies:** **Vice President**, Jon Goudge, **Treasurer**, Dr Arthur Bablis, **Registrar**, Paul Webber  
**State Flying Inst**, Geoff Herbert and **Video Librarian**, Ivan Chislett

**4. Visitors:** Ron Hickman, Murray Wilson, Peter Greenfield and David Milne

**5. Minutes of the previous meeting held on – 10<sup>th</sup> October 2019**

**Secretary** moved that the minutes of the previous meeting be accepted

**Seconded by:** Mark Sills **Carried - Yes**

**6. Matters Arising from previous minutes: -**

6.1 NFG proposal finalised – Rabbit proof fence materials have been ordered. Once the material has been delivered, a receipt will be made available. Secretary request updates as the project progresses.

**7. Treasurers Report-**

Opening Balance	\$196,455.97
Receipts	\$6,386.54
Payments	<b>\$7988.46</b>
Closing Balance	\$194,854.05
Term Deposit	\$227,933.61
Term Deposit (2)	\$19,234.63

**7.1 Additional Monthly expenses:**

**7.1.1 Australian F3D & F5D World Championships** - Reimbursement to World Pylon Team (Vic) members have been completed for all six members.

**7.1.2 VMAA/MAAA Lease payment** – Arrangements to lease 20 acres of land at Mount Wallace field from the MAAA is now completed. The lease has now been signed off with the first

payment to be made to MAAA as soon as possible. A receipt will be sent by the MAAA once payment is recieved

7.2 **VMAA Budget for FY 2019/20** – Budget discussion to take place to complete review. This is to highlight any area of concern. Budget forwarded to the new committee once the review is completed. – **To be discussed at the next meeting.**

7.3 **Consumer Affairs Financial Statement** – Accounts Ross, Wadeson have provided reports for 2017 & 2018. AGM financial reports for consumer affairs to be uploaded. Witing for 2019 report to be finalised.

**7.3.1 Action:** Secretary to upload a financial report for 2017/18 as soon as possible.

7.4 **Loan Payments** – At this stage all loan payments are on schedule.

**Treasurer** moved that the report be accepted

**Seconded by:** Brian Dowie **Carried - Yes**

## **7. Correspondence in:**

- 7.1 Email to EMMAC Sec Fred West in regards to field update – Rec 08 Nov
- 7.2 Email from Cultivate Digital Invoice in regards to the website – Rec 07 Nov
- 7.3 Email from MAAA Sec in regards to VMAA/MAAA Mt Wallace lease – Rec 06 Nov
- 7.4 Email from WMAC Sec Rob Mitchell in regards to Clubhouse opening – Rec 06 Nov
- 7.5 Email from SAM Sec Darrel Blow-in regards to membership application – Rec 06 Nov
- 7.6 Email from MAAA Sec in regards to oversea certification/recognition – Rec 05 Nov
- 7.7 Email from Andrew Arapakis in regards to reimbursement for world champs – Rec
- 7.8 Email from MAAA Sec in regards to updated membership figure as at 04 Nov – Rec 04 Nov
- 7.9 Email from Rober Eddy in regards to replacement FAI card – Rec 02 Nov
- 7.10 Email from LSF President Gerry Carter in regards to bids for Class F3F and F3B Gliders – Rec 01 Nov
- 7.11 Email from Michael Timms in regards information on HM Inspector application – Rec 01 Nov
- 7.12 Email from Barry Dunn in regards to Violet Town Flying Field – Rec 31 Oct
- 7.13 Email from WMAV Sec Rod Mitchell in regards to Fun-Fly Event 21/22 March 20 – Rec 30 Oct
- 7.14 Email from BRMFC Sec in regards to Field Incident on 27 Oct – Rec 30 Oct
- 7.15 Email from Andrew Arapakis in regards to World Champs Pylon report – Rec 21 Oct
- 7.16 Email from Greg Stanfield in regards to calendar dates for Club nights – Rec 21 Oct
- 7.17 Email from Sustainable Marketing in regards to articles for next wingspan – Rec 18 Oct
- 7.18 Email from MAAA President, Niel Tank in regards to a complaint to GMAC – Rec 15/16 Oct
- 7.19 Email from CMAC Peter Baker in regards to MAAA grants/loan scheme – Rec 14 Oct

## **8. Correspondence Out:**

- 8.1 Email submission to MAAA Sec in regards to CMFC Area Approval – dated 11 Nov 2019
- 8.2 Email to SHMI in regards to HM Application Michael Timms – dated 09 Nov 2019
- 8.3 Email to Mr Tyler Arney in regards to SAM Membership – dated 09 Nov
- 8.4 Email to CASA in regards to SAM area approval requirements – dated 08 Nov 2019
- 8.5 Email to Darren Sandford in regards to MAAA certification – dated 08 Nov 2019
- 8.6 Email to Sustainable Marketing in regards to new flyers – dated 08 Nov 2019
- 8.7 Email to Sustainable Marketing in regards to articles for next wingspan – dated 08 Nov 2019

- 8.8 Email to CASA in regards to assistance with Aera Approval information – dated 05 Nov 2019
- 8.9 Email to MAAA Sec to change rate/land title in regards to Darraweit Quim – dated 05 Nov 2019
- 8.10 Email to All Club Sec in regards to LSF Bids for world glider champs – dated 02 Nov 2019
- 8.11 Email to All Club Sec in regards to MAAA Instructor Refresher courses – dated 31 Oct 2019
- 8.12 Email to Michael Timms in regards to HM Inspector application – dated 01 Nov 2019
- 8.13 Email to Andrew Arapakis confirming World Champs Pylon – dated 21 Oct 2019
- 8.14 Email to MMAC President David Axom in regards to display day approval – dated 16 Oct 2019
- 8.15 Email to HMAc Sec Gavin Wallis in regards to Fun-Fly application – dated 16 Oct 2019
- 8.16 Email to MAAA President in regards to GMAC complaint – dated 16 Oct 2019
- 8.17 Email to CMAC Peter Baker in regards to criteria of MAAA grant/loan requirements – dated 14 Oct 2019

## 9. Matters Arising from Correspondence:

- 9.1 **WMAC** - Invitation to Clubhouse opening Saturday 21 March 2020. Club has a weekend fun fly with the opening being part of the event. Committee agrees it would provide a good opportunity to visit the club.
  - 9.1.1 **Action:** Secretary to send an email out to the committee to determine who is available for the event.
- 9.2 **GMAC** – Complaint raised by a neighbour who is on the boundary for the field to MAAA in regards to overflight of a model. The club is investigating and is dealing with the issue. Waiting for the club to supply documentation on the investigation to the VMAA.
  - 9.2.1 **Action:** Secretary is discussing the situation and will assist the club if required.
- 9.3 **HM Inspector Michael Timms** – An application received. Secretary completed an initial review with the application processed to SHMI, Mr D. Law for assessment. Once completed, the application will be sent back to VMAA for action.

## 10. Display Applications:

- 10.1 Display applications: Nil

## 11. Registrars Report:

- 11.1 Processed registrations to date are:

October		November	
Seniors:	2094	Seniors:	2184
Juniors:	83	Juniors:	80
Life:	6	Life Mbrs:	5
<b>Total:</b>	<b>2180</b>	<b>Total:</b>	<b>2269</b>
<b>To be processed:</b>	<b>34</b>	<b>To be processed:</b>	<b>31</b>

- 11.2 President asked that in future the Registrar's Report should include commentary regarding any special situations affecting membership numbers such as those that are "**pending**" ie processed by VMAA but not yet by MAAA or other issues.

**12. Contest Directors Report:**

12.1 **VMAA Calendar** – Updated as requested from clubs.

12.2 **VMAA Trophy** – A final rules/conditions posted on the website. Email sent to all previous teams — Changes were drafted following feedback from teams, viability of new rules to be assessed after the next VMAA Trophy is run.

**12.2.1** Questions arose in regards to the glider event and the 200-meter ceiling height. The event was part of the discussion to remove the bungee requirements. Need to run the event to determine the viability of the event.

**13. Editors Report:**

13.1 November Bulletin to be finalised later in the month.

13.2 Need to purchase email credits to send out emails. Name listing has been updated.

**14. Web Master's Report:**

14.1 New membership list to be produced from MAAA database for next bulletin - Completed.

14.2 VMAA Trophy year needs to change to 2020.

14.3 Increase space purchased for a website required for email traffic.

**15. Safety Report:**

15.1 Email to MAAA from WMAC in regards to the incident on 23 Sep. Workflow has not been modified, so the VMAA is CC on any incident submitted to the MAAA using online forms.

**16. Education Officers Report:**

16.1 Graeme Dyer (GMAC) has requested 25 chuck gliders which have been completed. Doing a lot of work with GMAC air league. When the weather settles down will take cadets up for a flight.

16.2 Have designed a new chuck glider. These are designed to be built as part of the activity for cadets to follow. Have a plan so build can take place and provide instructions on how to build. Will have a template made up to assist with the activity. These are not to be given away, but designed to be built during activities with the cadets, scouts etc. Original chuck gliders are the giveaway type provided for try flies and displays.

16.3 The Aurora 9x purchased by the VMAA has proven less suitable as a training slave than originally expected. Training becomes more difficult using the old method of taking the Tx away from the student is help is required. Has proposed to buy the 9x training Tx and replace this Tx with an Eclipse Tx which can be used as a slave with the remaining training equipment.

16.4 Education will purchase the current 9x for \$100 plus donates the Eclipse radio to the VMAA.

**Motion:** Mr Brian Dowie proposed the Education Officer purchase the Aurora 9x for \$100 plus an Eclipse Tx

**Seconded by:** Mark Sills

**Carried – Yes**

**17. Video Library:**

17.1 Require a full list of all titles for send out.

**17.1.1 Action:** Secretary to follow up.

**18. SFI Report:**

18.1 **Wing Status** - 4 wings for October 2019, and 3 so far for November 2019.

18.2 **Instructor Notification:**

**18.2.1** Number of request received for refresher course: \_\_\_\_\_126\_\_\_\_\_

**18.2.2** Instructors that do not wish to continue as instructors: \_\_\_\_22\_\_\_\_\_.

18.3 **Next Instructor's Course Date –**

**18.3.1** P&DARCS - 23 Nov, 14 students to date

**18.3.2** NFG - 30 Nov, six students to date

**18.3.3** Additional courses to be organised in the new year. Each course will have a maximum of 20 students. VARMS another possible location to conduct a course.

18.4 **Recertification MAAA Instructors** – Recertification of MAAA Instructors to be completed by 30 June 2020. As from the 01/07/2020, those that have not completed their refresher course with have their certification revoked.

18.5 President tabled the changes made to the MAAA Membership Registration system with a new tab. This tab will allow for instructors that have completed their refresher courses to be recorded. SFI will update records as required.

18.6 SFI was approached by Les Marriner from LDMFA with the offer of assistance for any remaining courses. Discussions included the idea of **“Assistant SFI”** to have someone able to carry on when I am away. This also falls into line with the MAAA's request for an SFI succession plan. After all discussions, a motion was tabled.

**18.6.1 VMAA Secretary tabled a motion** – For the SFI to Appoint an assistant instructor to assist the SFI in his duties as required.

**Seconded by:** Brian Dowie **Carried** - Yes

**19. State Field Reports:**

19.1 **Echuca** -The field is looking good at the moment and being well used although a little dry due to the current lack of rain. Two successful events have been held at the field recently being the Victorian Pattern Association State Comps on the 7<sup>th</sup> and 8<sup>th</sup> September and the Australian Scale Aerobatic Association IMAC Vic state championships on the 9<sup>th</sup> and 10<sup>th</sup> of November. The club is also holding its “Christmas fly-in and camp over” on the 7<sup>th</sup> and 8<sup>th</sup> December.

19.2 **Darraweit Gium** - The NFG host club is holding a scale event (VFSAA) on 08 December 2019 for a fun fly, Christmas break up. Instructor's course will have catering available. To be discussed with the VMAA SFI.

- 19.3 **Mount Wallace** – The host club is holding a float fly-in. Third time lucky to try and complete the event this year. There is plenty of water in the lake for the event.

**20. State Field Requests:**

- 20.1 Nil

**21. General Business:**

- 21.1 **VMAA Action Point Register** – Is now up and running with tasks to ensure we are all on track, so tasks are completed within a timely manner. Tasks are reviewed every month. The current situations are all tasks will need to go through the Secretary to be recorded. Secretary will hold the master file and issued before each VMAA meeting or when required. Eventually, the file will be available the network, assessable by anyone that has permission to do so.

- 21.2 **Train and Hobby Show 2020** – Update from Mr Keith Quig, VMAA Sandown Coordinator. Submission and request on what is needed for the event. Comments made in regards to what VMAA is proposing for the event. There was several submissions on how the event should be conducted and what is needed.

**21.2.1** It was generally agreed that any requirement for spending VMAA funds requires true business benefit. It is not yet clear what marketing outcomes are expected from the proposed expenditure. Likewise, it was suggested that sufficient local pilots would be interested in participating to avoid the need to pay for interstate visitors. Some reimbursement of expenses or provision of lunch etc would seem reasonable. Clubs will be actively engaged in order to encourage them to participate.

**21.2.2** Secretary has engaged Sustainable Marketing to assist with a new brochure/flyer that can be used for the event and future events. This is in progress with a possible draft of a brochure for the next VMAA meeting. Clubs will be able to request the brochures to assist in promoting our sport. Need to understand what marketing the VMAA should be involved with to gain the best advantage.

**21.2.3 President:** - To contact Keith Quigg to discuss further.

**21.3 Outstanding Items:**

**21.3.1 Loan Equipment:**

21.3.1.1 P&DARCS and NFG shelter stocktakes completed.

21.3.1.2 GMAC will complete stocktake weekend 16/17 Nov 19. Need to follow up on the outcome. Purchase items that need replacement and prepare issue register.

- 21.4 **VMAA Uniform requirements:** Mr Brian Dowie tabled that clothing has been ordered and should be available at the December 2019 meeting.

- 21.5 **LDMFA:** New procedure and conditions in regards to flight operations

**21.5.1** MAAA Secretary to provide additional information.

21.6 **Mt Wallace Leasing arrangements (VMAA / MWMAC ):** VMAA to raise draft leasing requirement between VMAA and Mount Wallace host club (MWMAA). Yearly leasing costs to be determined.

**21.6.1 Action:** VMAA Secretary to raise and distribute the draft lease to the committee

21.7 **Bairnsdale Rates Invoice**

**21.7.1** The MAAA has paid the rates for the Bairnsdale.

**21.7.2** VMAA shares part of the rate cost. Share total to be provided by MAAA

21.8 **Area approvals** - Are ongoing

**21.8.1** Cohuna Flying Club - Submission has been submitted on 11 Nov 2019 to fly above 2000 ft AGL at the Cohuna Model Flying Club. Fee estimate to be paid so the instrument can be issued.

**21.8.2** New CASA requirements in regards to GPS coordinates of the flying area are required. This includes a digital map, type of aircraft, size and weight — the requirement to be sent to those clubs that have not been approved for height extension.

21.9 **MAAA MOPs** – All MOPs are being reviewed to update and were required, rewrite the MOPs to provide consistent outcomes and approach. Underway.

21.10 **President Meeting** – There is a President meeting in the first week of December in Sydney. This includes an update on the Nationals. What was tabled at the May 2019 meeting for the Nationals is not what is being proposed at the moment and where the next Nationals would be held. Concerns will be talbed at the meeing.

22. **Next VMAA Committee Meeting will be held on Thursday, 12<sup>th</sup> December 2019 at VARMS Clubrooms starting at 7:30 pm.**

23. **Meeting Closed: 9:45 pm**