



Victorian Model Aeronautical Association Inc.
General Committee Meeting
held on 18th of February 2021
Via Zoom Videoconferencing

1. Meeting Opened 7:30 PM

2. Present:

President/Chairman	Reeve Marsh
Vice President:	Jon Goudge
Secretary:	Joe Finocchiaro
Treasurer:	Dr Arthur Bablis
Contest Dir:	Vacant (Temp Sec)
Registrar:	Geoff Herbert
Comm Member:	Mark Sills
State Flying Inst:	Les Marriner
Education:	David Nichols
Editor:	Vacant (Temp Sec)

3. Apologies: Comm Member, Paul Webber, Video Librarian, Ivan Chislett

4. Visitors: Nil

5. Minutes of the previous meeting held on – 10 December 2020

Seconded by: Jon Goudge Carried - Yes

6. Matters Arising from previous minutes: -

6.1 HMI Mr M. Christoph for FW25: Has been approved. Official Letter to sent as soon as possible.

6.1.1 Action Secretary to send a letter.

6.2 WCS Club requesting assistance: The club has requested assistance in dealing with club administration issues and understanding of the MAAA MOP and the club constitution. The VMAA will continue to provide guidance and possible recommendations.

7. Treasurers Report-

Opening Balance	\$228,051.02
Receipts	\$6,274.00
Payments	\$ 8,189.45
Closing Balance	\$226,135.57
Term Deposit	\$229,521.29
Term Deposit (2)	\$ 19,359.08
Total Loans to clubs:	\$ 16,475.00

7.1 Additional Items:

7.1.1 Additional Invoices:

7.1.1.1 Profix Invoice – Shower repairs Darraweit Guim have been completed. Invoice to be paid once received by the Treasurer.

7.2 **Term Deposit Review** – The treasurer reinvested current deposits to best suit the VMAA requirements. Investments will be reviewed in four months. The treasurer reported current interest rates are very low.

7.3 Loans and Grants:

7.3.1 **BRAG Club Grant for Toilets** – The grant has been made available with the club completing the activity. The motion is detailed within the December 2020 meeting minutes.

7.3.2 **SEMAC Loan** – Committee discussion approved the loan with an agreement for the timeline to be extended from five to eight years. The loan will be unsecured as per the current VMAA criteria. The criteria will be reviewed to determine what amount should the VMAA be requesting securities. The VMAA President asked the VMAA Treasurer to look at this condition for possible inclusions to define a secured loan.

7.3.2.1 On the completion of all discussions, the Secretary presented the following motion to the committee:

Motion: Based on our current process that we propose to SEMAC an unsecured loan of \$10K over eight years to satisfy the club loan application.

Seconded by: Jon Goudge **Carried - Yes**

7.4 **Treasurer** moved the report be accepted

Seconded by: Mark Sills **Carried - Yes**

7. Correspondence in:

- 7.1 Email from KVM regarding CASA Aera renewal – Rec 11 Feb
- 7.2 Email from BMAC regarding Insurance coverage – Rec 08 Feb
- 7.3 Email from ASAA regarding Incident Report ASAA / NFG - Rec 7 Feb
- 7.4 Email from MAAA Sec regarding payment of VMAA Flyer Invoice - Rec 6 Feb
- 7.5 Email form CMAC Sec regarding report and photos of new mower - Rec 6 Feb
- 7.6 Email from MAAA President regarding Club Ass Scheme – Rec 5 Feb
- 7.7 Email from Yumpu regarding credit card payment – Rec 2 Feb
- 7.8 Email from P&DARCS Sec regarding a grant application – Rec 28 Jan
- 7.9 Email from MFWMC Sec regarding Wings for new club Member – Rec 25 Jan
- 7.10 Email from SHMI regarding HM Inspector Application for Mr M. Christoph – Rec 27 Jan
- 7.11 Email from SHMI regarding HM Inspectors Renewal and Audit requirements – Rec 24 Jan
- 7.12 Email from S. Green regarding Commercial Inst App – Rec 22 Jan
- 7.13 Email from SEMAC regarding loan application – Rec 12 Jan

8. Correspondence Out:

- 8.1 Email to BMAC regarding available insurance – Sent 16 Feb
- 8.2 Email to MAAA Sec regarding Aera Approval SEMAC – Sent 14 Feb
- 8.3 Email to Mr S. Green regarding Commercial Instruction application endorsement – Sent 7 Feb

- 8.4 Email to MAAA Sec regarding Display App for CMAC – sent 6 Feb
- 8.5 Email to MFWMC regarding accepting international wing assessment – Sent 1 Feb
- 8.6 Email/Letter to BRAG Sec regarding visit and agenda – Sent 24 Jan
- 8.7 Email to GDAM Sec regarding approval to operate below 400 ft – Sent 2 Jan
- 8.8 Email/Letter to BRAG Sec regarding grant application – Sent 2 Jan

9. Matters Arising from Correspondence:

- 9.1 **MAAA Hand Held Radios** – Waiting on MAAA to send working instructions to determine how the process will operate for those clubs within a restricted aerodrome area.
- 9.2 **HM Inspector Moratorium** – The MAAA HM MOP changes are in progress to improve the process and introduce technology to record inspections. At the same time, it has been recognized that the current VMAA list needs to be reviewed. An audit would determine those that are listed are available for inspections.
 - 9.2.1 **Action:** The secretary will contact all Secretaries initially to advise of the intent to conduct this audit. A follow-up notification will be placed in the next newsletter with an audit to be conducted.
- 9.3 **MAAA 2021 Club Assistance Scheme** - Opens 1 Feb and will close on 1 May 21. All clubs are advised to review and understand the application requirements. If additional information is needed, clubs can contact the VMAA Secretary.

10. Display Applications:

- 10.1 **Corangamite Yearly display (Below 400 ft):** The application has been submitted to CASA.
- 10.2 **Warracknabeal Yearly Display (Below 400 ft):** The application has been submitted to CASA
- 10.3 **BADMAC Yearly Public events:** A single page document as a draft to identify a CASA Instrument to provide a one-page form and identify if any part of the CASA instrument has changed. The purpose of the document is to improve the current process and reduce the required documentation.

11. Registrars Report:

- 11.1 Processed registrations to date are:

December		February	
Seniors:	2108	Seniors:	2174
Juniors:	78	Juniors:	85
Life Mbrs:	6	Life Mbrs:	8
Total:	2186	Total:	2267
To be processed:	5	To be processed:	1

- 11.2 There is a club that is having difficulties with the MAAA Registration System. Additional help will be needed.
- 11.3 The Registrar is taking a trip interstate. The processing of members will continue during this time but payments may be delayed until the Registrar returns.

12. Contest Directors Report:

- 12.1 **VMAA Calendar:** Clubs are starting to run events for the new year and these will be added to the calendar as they are received.

13. Editors Report:

- 13.1 **VMAA Bulletin** – Next bulletin in progress. Have received articles to include and reports.

14. Web Master's Report:

- 14.1 Scope document to be provided for update proposal. Work in progress.

15. Safety Report:

- 15.1 Incident Report ASAA NFG 7.2.2021. Aircraft started a small fire after crashing on the boundary fence. The response of NFG club members during the event was excellent with everything contained.
15.1.1 Special mention to Riley Sills, who reacted very quickly as soon as the incident occurred. Well done.

16. Education Officers Report:

- 16.1 Due to COVID19, there has been no instruction or presentations. Sandown has been cancelled until 2022.
16.2 The education officer mentioned there is a probability that he and his family will move down to Bairnsdale within the next six months. It does pose the question of whether he could still effectively carry out the duties of the education officer. There is also the question of the three trainer models and transmitters that may need to be relocated to different storage. The committee will need to identify a possible replacement to carry on this important work.

17. Video Library:

- 17.1 Additional reminders will be placed in each bulletin.

18. SFI Report:

- 18.1 **Wing Status:** 7 Wings issued during December 2020 and 10 for January 2021

18.2 Instructors Refresher Courses:

18.2.1 Number of requests received for a refresher course: 142

18.2.2 Instructors that do not wish to continue as instructors: 37

18.2.3 Number of instructors who completed a refresher course: 102

18.2.4 Number of instructors to complete a refresher course: 34

18.3 Additional courses:

18.3.1 **P&DARCS Course** was held on **12/12/2020**. Five members attended and completed the course.

18.3.2 **NFG Course** was held on **30/01/2021**. **Seven members** attended and successfully completed the course.

18.3.3 Future Courses:

- 18.3.3.1 Geelong Teesdale Club on the 6th of March 2021, 8 members booked in.
- 18.3.3.2 Valley Fliers Club Shepparton on the 20th March 2021, 6 members booked in.
- 18.3.3.3 Bendigo Club on the 24th of April 2021, 4 members booked in.
- 18.3.3.4 Bellarine Club on the 1st May 2021, 8 members booked in.
- 18.3.3.5 Twin Cities Club on the 15th May 2021, 8 members booked in. This number is likely to increase with the inclusion of 4 members from NSW Clubs.

18.3.4 I envisage that some members will elect to do the course closer to the 30th June 2021, and I plan to run one or two courses at LDMFA in June to accommodate these latecomers. I do not plan to run any future courses in the country venues after the current courses are completed.

18.3.5 I have received total co-operation from the club secretaries in arranging the course dates. I have also received positive feedback from the students attending the course, with comments like, "I learnt a lot" and "It was reassuring to me that I am on the same page with my fellow instructors."

18.3.6 I am well on track to have our Instructors recertified by the 30th June 2021. There is being great feedback from the clubs and interest.

18.4 Recertification MAAA Instructors – Recertification of MAAA Instructors to be completed by 30 June 2021. As of 01/07/2021, those that have not completed their refresher course will have their certification revoked. Due to COVID19, an extension to complete the requirement may be considered by the MAAA.

19. State Field Reports:

19.1 Nil

20. State Field Requests:

20.1 IMAC for State Field Echuca for 17 to 18 April 21

21. General Business:

21.1 VMAA Action Point Register – Was distributed to all committee members for review as of 13 February 2021. We need to progress on the following:

- 21.1.1 VMAA Constitution:** Being reviewed by the VMAA Treasurer. The VMAA President has offered assistance – **In progress;**
- 21.1.2 Document on recommended state field infrastructure** – The draft survey for state fields will be part of this process to identify what is needed.
- 21.1.3 Lilydale Club:** Risk assessment to be sent to the club for review and sign off.
- 21.1.4 Bairnsdale Draft Lease in progress:** Waiting for Club Review;

21.2 Area approvals – Current applications that are being reviewed or waiting for CASA approval:

- 21.2.1 BRMFC** (Waiting for approval);
- 21.2.2 MFWAC** (Waiting for approval);
- 21.2.3 TCMAC** (Under review);

- 21.2.4 LVMAC (Under Review);
- 21.2.5 A&DAC (Under review); and
- 21.2.6 NMAC (Additional information received)
- 21.2.7 SEMAC (Under review).

21.2.8 New CASA requirements: GPS coordinates of the flying, digital map of the site, type of aircraft, size and weight. New submission form required to be used with each application.

21.2.9 All public displays, whether **below or above 400 ft, require a CASA instrument** to hold the event. The cost is the same as per area approval and will be valid for five years.

21.3 **State Field Questionnaire:** A draft survey is being prepared to encompass questions to address state fields and the suggested needs to establish these field and what involvement the VMAA with the host club in making these fields viable.

21.4 **Club reports:**

21.4.1 Corangamite MAC – Report on a new mower.

21.4.2 Central Highlands AMPS – Report on the new security system.

21.5 **Sandown Train and Hobby fair:** The VMAA President informed the committee that this is cancelled by organisers for this year due to the COVID19 requirements and the arduous requirements to create a workable COVID-safe plan.

21.6 **BRAG Club:** The VMAA Secretary informed the committee that the club had offered a few dates so the visit could go ahead. At this stage, it will be a visit and not a meeting. The Secretary will contact the club on appropriate dates.

21.7 **Registrar:** More envelopes will be required for the next membership renewal cycle. Envelopes could be purchased now in preparation or can be purchase upon the Registrar's return from interstate. The folding machine is working very well after replacing the used parts. New ink cartridges are required for the printer. Secretary to order, pay and to be delivered at the Registrar's address.

22. The next VMAA Committee Meeting will be held on Thursday, 11th March 2021, via Zoom Video conferencing starting at 7:30 pm.

23. Meeting Closed: 9:36 pm