



**Victorian Model Aeronautical Association Inc.  
for the General Committee Meeting  
held on the 18<sup>th</sup> of July 2019**

**At the VARMS Clubrooms, Wantirna South**

**1. Meeting Opened 7:30 PM**

**2. Present:**

<b>President/Chairman</b>	Reeve Marsh
<b>Vice President:</b>	Jon Goudge,
<b>Secretary:</b>	Joe Finocchiaro
<b>Treasurer:</b>	Dr. Arthur Bablis,
<b>Registrar</b>	Paul Webber
<b>State Flying Inst:</b>	Geoff Herbert
<b>Contest Dir:</b>	Joe Finocchiaro
<b>Comm Member:</b>	Mark Sills
<b>Editor:</b>	Vacant
<b>Education:</b>	David Nichols
<b>Video Librarian</b>	Ivan Chislett

**3. Apologies: Comm Member, Brian Dowie**

**4. Visitors:** Mr. Keith Quig, Peter Mather, Bill Webb, Graeme Dyer, Shane Talbot, Neil Addicort, David Milne, Mike Christophe and Greg Lepp,

**5. Minutes of the previous meeting held on - 13 June 2019**

**Secretary** moved that the minutes of the previous meeting be accepted

**Seconded by:** Jon Goudge **Carried - Yes**

**6. Matters Arising from previous minutes: -**

**6.1 Mt Wallace Leasing arrangements (VMAA/MAAA):**

**6.1.1** MAAA Secretary is reviewing leasing document which will be sent to us to review. An administrative error was identified and once received the document will be distributed for comments.

**6.1.1.1 Action:** VMAA Secretary to distribute leasing document

**6.1.2** Farmer's lease is to be amended accordingly with the original conditions and time periods by the MAAA Secretary. Will be issued as soon as possible.

**7. Treasurers Report-**

Opening Balance	\$87,468.80
Receipts	\$82,155.37
Payments	\$41,592.78
Closing Balance	\$128,031.39

Term Deposit	\$225,726.76
Term Deposit (2)	\$19,048.40

7.1 Main expenses:

- 7.1.1 Have not expended funds as per previous year which has resulted in some reduction.
- 7.1.2 Optus account paid (President's mobile phone) 29 June 2019. The account is now closed.

7.2 Consumer Affairs Financial Statement Notification – Has been completed. Waiting for completion of the audit. Once completed the report will be provided to the VMAA Secretary for submission to Consumer Affairs.

- 7.2.1 **Action:** Treasurer to send the audited report to the VMAA Secretary.

7.3 New VMAA Budget for FY 2019/20 will be forwarded to the new committee for review and acceptance.

**Treasurer** moved that the report be accepted

**Seconded by:** Jon Goudge **Carried - Yes**

**7. Correspondence in:**

- 7.1 Emails from various Clubs. Ongoing in regards to area approvals and the recertification of height limits. – received 18 July 2019 ongoing
- 7.2 Emails from MAAA Sec in regards to Incident/Insurance claim – Received 16 July 2019
  - 7.2.1 Incident may have occurred in April 2019 and needs to be investigated.
- 7.3 Email from Mr. Keith Quig in regards to VMAA CD name change – Received 14 July
- 7.4 Email from Peter Baker in regards to Chuck Gliders – Received 12 July 2019
- 7.5 Email from Graeme Blackman in regards to MAAA Insurance – Received 10 July 2019
- 7.6 Email from MAAA Sec in regards to Executive Minutes & Renewals Update – received 10 July 2019
- 7.7 Email from Barry Murphy in regards to Members Registration MFMAC – received 03 July 2019
- 7.8 Email from John Julian VP SEMAC in regards to Registration of Model Flying sites – received 04 July 2019
- 7.9 Email from Mario Schembri in regards to HM Inspector – received 04 July 2019
- 7.10 Email from MAAA Sec in regards to MAAA Membership Registration online payment feature – received 02 July 2019
- 7.11 Email from MAAA Sec acknowledging Mr. Greg Estcourt as an HM Inspector – received 26 June 2019
- 7.12 Email from Mr. Phillip Pardon in regards to the Secretary of MMA – received 26 Jun 2019
- 7.13 Email from David Tremewen, Sec Inverloch Flyers in regards to VMAA AGM – received 18 Jun 2019

**8. Correspondence Out:**

- 8.1 Letter to Mr. Greg Estcourt in regards to HM Inspector – dated 17 July 2019
- 8.2 Email to VRF in regards to Area Approval – dated 17 July 2019
- 8.3 Email to WPMAC Sec Stephen Gray in regards to Rocketry – dated 15 July 2019
- 8.4 A letter, via email VARMS Sec Ron Hickman in regards to supporting alternative flying location – dated 14 July 2019

- 8.5 Email to Peter Baker in regards to chuck gliders and contacting the VMAA Education Officer – sent 13 July 2019
- 8.6 Email to Graeme Blackman, VP Latrobe Valley in regards to MAAA Insurance – dated 11 July 2019
- 8.7 Email to Peter Coward, K&DMAS Sec in regards to CASA Instrument – dated 7 July 2019
- 8.8 Email to Barry Murphy in regards to MFMAC membership processing – dated 07 July 2019
- 8.9 Email to Mario Schembri in regards to HM Inspector application – dated 05 July 2019
- 8.10 Email to MAAA Sec in regards to MAAA Mbr Reg System acknowledging tab change – dated 02 July 2019
- 8.11 Email to MAAA Sec in regards to Bairnsdale Rate payment – dated 30 June 2019
- 8.12 Email to MAAA Sec in regards to the nomination of Safety Officer, Paul Webber – dated 27 June 2019
- 8.13 Letter to Phillip Pardon MMA stand-in Sec, acknowledging secretary change. – sent 26 June 2019
- 8.14 Email to all Secretaries in regards to June 2019 Minutes – 25 June 2019
- 8.15 Email to all Secretaries in regards to May 2019 Minutes – dated 18 June 2019
- 8.16 Email to all Secretaries in regards to Notification of VMAA AGM – dated 17 June 2019
- 8.17 Email to LVMAC Club Secretary in regards to refresher courses - sent 4 June 19

## 9. Matters Arising from Correspondence:

- 9.1 **Area approvals** - Are ongoing with a number of Clubs submitting documents to address the issue. Existing instruments/NOTAMS that are older than 5 years are revoked and require to be reviewed and reissued. Height approvals have been between 900 to 1800 ft AGL. There is still a number of approvals to be reviewed/submitted and will be completed as soon as possible.
  - 9.1.1 SAM600/ Old Timer SIG submission has been submitted for consideration by CASA/RPAS. Conditions for six field is being investigated. There will be a requirement to identify the height requested and ensure risks assessments are provided for each field.
    - 9.1.1.1 **Action:** VMAA Secretary to provide information on the submission process.
  - 9.1.2 KDMAS completed the area approval documentation. A written agreement between ATC Tullamarine and the club has been established. ***A CASA Instrument has been issued on the 4 July with the club resuming flying operations.***
- 9.2 **Bairnsdale Rates Invoice** – Rates have been paid by the MAAA. A share of the rate cost is to be provided by the VMAA. The amount has not been provided by the MAAA at this stage.
- 9.3 **MAAA Executive Meeting** – Minutes to be sent to committee members for review.
  - 9.3.1 **Action:** VMAA Secretary to send out.

## 10. Display Applications:

- 10.1 Display application for Werribee will be distributed for comment.

## 11. Registrars Report:

- 11.1 Emails requesting support the MAAA Membership Registration system
- 11.2 Processed registrations to date are:

Senior

1626

Junior	60
Life	3
<b>Total:</b>	1689

**To be processed:** 400

11.3. A number of issues have been addressed in regards to the database and Australia post.

## **12. Contest Directors Report:**

12.1 **VMAA Calendar** - Has been updated on a regular basis. The ongoing process with a new submission form implemented. Will trial new process to determine where improvements could be made to make the whole process easier.

12.2 **VMAA Trophy** – Have collated the feedback received and preparing a final version of suggestions. A final rules/conditions documents will be produced for review by the VMAA Committee.

**12.2.1 Action:** VMAA Secretary to issue documents for final comments with the intention of finalizing and posting the requirements on the VMAA Website.

## **13. Editors Report:**

13.1 Next bulletin will be issued after the 2019 AGM. The workload at present has delayed this edition to be published. Should be on track shortly

## **14. Web Master's Report:**

14.1 A description of updates to be provided via the VMAA Bulletin and will highlight the various contact forms and changes that have occurred.

14.2 Space is becoming an issue. Have deleted old files where possible. Need to investigate if additional space is needed.

**14.2.1 Action:** Secretary to follow up

## **15. Safety Report:**

15.1 Control Line and P&DARCS incidents have been reported to the MAAA this month. It seems the incident may have occurred on April 2019.

## **16. Education Officers Report:**

16.1 Graeme Dyer (GMAC) has been working with the Air League. It seems Mill Park league has consolidated with the Doncaster group. The next 3 Mondays, Education Officer and Mr. Dyer will be attending with chuck gliders. Supplies have been bought for the activity. An invoice will be presented to the Treasurer.

16.2 **Registration** - Still working through the lists of registrations from Avalon and Sandown events.

16.3 **Support** - An email has been sent to Peter Baker CMAC in regards to chuck glider request. No reply at this stage. A batch of chuck gliders has gone to the Warrnambool club.

## **17. Video Library:**

- 17.1 The library has not been very active once again with minimal videos/disks being sent out. VMAA President tabled the option of some variable marketing, using the bulletin and making use of the content available. Events such as static display could use these videos/disks to promote the sport.
- 17.2 **Video/Disk Catalog** - Printing the catalog of videos/disks could be sent to all secretaries and bulletin so that can be placed on the notice board. If it is seen it may encourage club members to borrow titles. The Treasurer asked if a separate account was needed, however, it was pointed out sending videos disks requires constant funding to be available. Using the once account may be problematic.

**17.2.1 Action:** Librarian to send a catalog list to the Secretary for publishing within the bulletin if possible.

## **18. SFI Report:**

- 18.1 All items are up to date at this stage. We have recorded over 100 wings for the year.
- 18.2 **Instructor Notification** – Have received 117 requests to continue as instructors. We also have 17 instructors that do not wish to continue as MAAA Instructors. Waiting for others to reply.
- 18.3 **Instructor Course** – A course will be in Gippsland for 10 students. Material for the course has been prepared and ready to go. Additional courses are in the planning stages and will look at various areas. Planning for each course is being worked to 10 students. This number is a workable group.
- 18.4 **Recertification MAAA Instructors** – Those that completed their course after this requirement was initiated (CASA 149) will be deemed as current (within the 5 years period) and do not require to undergo a refresher course

## **19. State Field Reports:**

- 19.1 Reports provided will be tabled at the VMAA AGM

## **20. State Field Requests:**

- 20.1 The Secretary tabled that a number of requests to use some of the state fields have been received. They are:
  - 20.1.1** VPA requesting Echuca 7 to 8 Sep 2019 – Received 03 July 2019
  - 20.1.2** RCGA requesting Mt Wallace 9 Sep 2019 – Received 15 July 2019
  - 20.1.3** RCGA requesting Darraweit Guim 04 May 2020 – Received 15 July 2019

## **21. General Business:**

- 21.1 **Train and Hobby Show 2020** – Coordinator to be appointed. Mr. Keith Quig submission to conduct the event. The VMAA Secretary tabled the submission has been distributed to committee members. The President welcomed Keith and introduced to other committee members. It was requested what was the intention/view of the event.
  - 21.1.1** The idea is to refine and polish the event at Sandown. No other event like this. Trying to encourage retailers to participate in the event. The response has been good.

- 21.1.2** Have spoken to clubs to gain support and pilots. Richard Seale is the event organizer and will be the center contact for us (VMAA). Keith is keen to take this activity on and provide a contact point for the VMAA. Need to build on what we have and continue to improve. This can also be used as a building block for the VMAA in promoting other club events
- 21.1.3** The VMAA is aware of the work required and need someone to coordinate the event and become the conduit and provide the feedback needed to ensure a successful event. The coordinator will be required to provide monthly updates as to how the event is traveling and what is needed. It understood the coordinator will need support from the committee.
- 21.1.4** At the conclusion of the discussion, the VMAA President asked if there were any questions. Based on no questions the VMAA committee accepted the submission for the event. It was agreed that Mr. Keith Quig is appointed as the VMAA Sandown Coordinator.

**21.2 Loan Equipment:** All equipment needs to be cataloged with the location. All old items to be removed from the catalog. VMAA Secretary is reviewing items that need to be removed.

**21.2.1 Action:** VMAA Secretary to review the schedule of items for for removal.

**21.3 LDMFA:** New procedure and conditions in regards to flight operations

**21.3.1 Action:** Additional risks identified. VMAA to provide outlines of risks and possible solution. President has contacted MAAA Secretary for additional information.

**21.3.2 Action 2:** VMAA Secretary to contact MAAA Secretary

- 22.** The VMAA President thanked everyone in attending the meeting and processing the items on the agenda. There will be a short break before the VMAA AGM will commence.
- 23.** **Next VMAA Committee Meeting will be held on Thursday, 08<sup>th</sup> August 2019 at VARMS Clubrooms starting at 7:30 pm.**
- 24.** **Meeting Closed: 8:35 pm**