



Victorian Model Aeronautical Association Inc.
Minutes of the General Committee Meeting
held on the 8th of August 2019

At the VARMS Clubrooms, Wantirna South

1. Meeting Opened 7:35 PM

2. Present:

President/Chairman: Reeve Marsh
Secretary: Joe Finocchiaro
Treasurer: Dr Arthur Bablis,
Registrar Paul Webber (Via Phone)
State Flying Inst: Geoff Herbert
Contest Dir: Joe Finocchiaro
Editor: Vacant
Education: David Nichols
Video Librarian: Ivan Chislett

3. Apologies: Vice President, Jon Goudge, Comm Member, Mark Sills Comm Member, Brian Dowie

4. Visitors: BMMAA President, Mr. Ken Mollison, and Train/Hobby Cord, Keith Quigg

5. Minutes of the previous meeting held on – 18th July 2019

Secretary moved that the minutes of the previous meeting be accepted

Seconded by: Arthur Bablis **Carried - Yes**

6. Matters Arising from previous minutes: -

6.1 Mt Wallace Leasing arrangements (VMAA/MAAA):

6.1.1 MAAA Secretary is reviewing leasing document which will be sent to us to review. An administrative error was identified and once received; the document will be distributed for comments. Waiting for MAAA Sec to provide a final draft of the document.

6.1.1.1 Action: VMAA Secretary to distribute leasing document to the committee for final review.

6.1.2 Bairnsdale Rates Invoice – Rates paid by the MAAA. A share of the rate cost is to be provided to the VMAA. The MAAA has not provided this amount at this stage.

6.1.2.1 Action: VMAA Secretary to distribute leasing document for final review.

7. Treasurers Report-

Opening Balance	\$128,031.39
Receipts	\$171,462.58
Payments	\$98,480.99
Closing Balance	\$201,012.98
Term Deposit	\$225,726.76
Term Deposit (2)	\$19,048.40

- 7.1 **Loans** – Some loans have been fully paid up, such as Warrnambool. GMAA paid an incorrect loan amount, which is being rectified.
- 7.2 **Main expenses:** As tabled via the budget as of 31 July 2019
- 7.3 **Consumer Affairs Financial Statement Notification** – the Auditor, have completed 2017, working on 2018 budget and will complete 2019. The intent is to have all FY completed for submission and all tabled by next meeting. Once completed, the report will be sent to the VMAA Secretary for submission to Consumer Affairs.
- 7.3.1 **President** requested if 2017 FY is completed, then we should be able to submit what we have available.
- 7.3.2 **Action:** Treasurer to follow up auditors to determine if 2017 report can be provided and sent to the VMAA Secretary as soon as possible.
- 7.4 New VMAA Budget for FY 2019/20 will be discussed at a later date – **To be discussed at the next meeting.**

Treasurer moved that the report be accepted

Seconded by: Geoff Herbert **Carried - Yes**

7. Correspondence in:

- 7.1 Emails from various Clubs. Ongoing in regards to area approvals and the recertification of height limits. – received 08 Aug 2019 ongoing
- 7.2 Email from VARMS Sec in regards to Club detail update – received 06 Aug 2019
- 7.3 Email from MAAA Sec, F3D/F5D World Championships being held in Marborough Qld Live streaming of event – received 05 Aug 2019
- 7.4 Emails from WMAAC Sec Rolf Hedt in regards to Display permits and field registration – received 04 August 2019
- 7.5 Emails from Robin Gray in regards to National Records for F3D Pylon – Received 29 July 2019
- 7.6 Email from Christopher Kurdian in regards to replacement wings/certificates – Received 28 July 2019 (Redirected from MAAA)
- 7.7 Email from MAAA Sec Tyson Dodd in regards to Insurance coverage – Received 30 July 2019
- 7.8 Email from WAM Sec Russell Clough in regards to HM inspector renewals – Received 27 July 2019
- 7.9 Email from MAAA Sec in regards to SAM operations – received 25 July 2019
- 7.10 Emails from Matt Shevels in regards to reinstating wings rating – received 24 July 2019
- 7.11 Email notification in changes to Consumer Affairs Vic – received 24 July 2019
- 7.12 Email from Wayne Harrison in regards to HM Inspector renewals – received 22 July 2019
- 7.13 Email from WMAC Sec Rod Mitchell in regards to Clubhouse and loan repayment – received 22 July 2019
- 7.14 Email from EMMAC Sec, Fred West in regards to upgrading infrastructure work – received 20 Jul 2019
- 7.15 Email from WMAC Pres, John Bonnici in regards to display and funding – received 08 July 2019

8. Correspondence Out:

- 8.1 Email to VARMS Sec in regards to updating MAAA Membership Register – dated 06 Aug 2019

- 8.2 Telecom with WMAAC Sec, Rolf Hedt in regards to display day permits and field registration – dated 05 Aug 2019
- 8.3 Email to Wayne Harrison in regards to HM Inspector renewals – dated 04 Aug 2019
- 8.4 Email to Robin Gray in regards to National Records F3D Pylon – dated 01 August 2019
- 8.5 Email to Christopher Kurdian in regards to obtaining replacement wings – 31 July 2019
- 8.6 Email to P&DARCS Secretary, David Walsh in regards to stocktake of shade shelters – dated 27 July 2019
- 8.7 Email to NFG President, Mark Sills in regards to stocktake of shade shelters – dated 27 July 2019
- 8.8 Email to GMAC President, Graeme Dyers in regards to stocktake of shade shelters – dated 27 July 2019
- 8.9 Email to WAM Sec Russel Clough in regards to HM Inspector renewals – dated 27 July 2019
- 8.10 Email to MAAA Sec in regards to SAM operations and height requirements – dated 25 July 2019
- 8.11 Email to Matt Shevels in regards to reinstating of wings – dated 24 July 2019
- 8.12 Email to WMAC Sec Rod Mitchell in regards to loan repayment – dated 22 July 2019
- 8.13 Email to EMMAC Sec, Fred West acknowledging proposal – date 20 July 2019
- 8.14 Email to WMAC Pres, John Bonnici in regards to display and funding – dated 8/20 July 2019

9. Matters Arising from Correspondence:

- 9.1 **Area approvals** - Are ongoing with several Clubs submitting documents to address the issue. Existing instruments/NOTAMS that are older than five years are revoked and require to be reviewed and reissued. Height approvals have been between 900 to 1800 ft AGL. There are still several approvals to be reviewed/submitted for completion as soon as possible.
 - 9.1.1 SAM600/ Old Timer SIG submission has been submitted for consideration by CASA/RPAS. Conditions for six field is being investigated. There will be a requirement to identify the height requested and ensure risks assessments are provided for each field.
 - 9.1.1.1 **Action:** VMAA Secretary to provide information on the submission process.
- 9.2 **EMMAC** - Upgrade Proposal – After discussions, the VMAA understands and appreciates the amount of effort and infrastructure the club has put in in place since the purchase of the field. However, the committee is also conscious of the total amount of funds provided to date. The VMAA looks at all loan/grant requests with the underlining aspect of a balanced approach towards all clubs. To assist with future fields, the VMAA requires to set requirements/conditions to be clear and ensure the expectations can be set and understood what infrastructure would become the base level.
 - 9.2.1 EMMAC does have the option to submit a loan request, which is designed to assist clubs.
 - 9.2.1.1 **Action:** VMAA Secretary to contact EMMAC Secretary Fred West to advise.
 - 9.2.2 The President requested a volunteer to action the VMAA requirements to improve the overall service in this area for the future.
 - 9.2.2.1 **Action:** Arthur Bablis to provide an outline of requirements/conditions for future field purchases.
- 9.3 **MAAA Executive Meeting** – This was distributed to the committee for comments. It was noted letters were not received in regards to either any club being successful or not. It was discussed why the Club Grant Scheme is still active why fees increased. Based on feedback/survey information, members wanted this service to continue. The total amount of funding available is dependent upon the interest rate returned from the land fund.

- 9.4 **Heavy Model Inspector Renewals** – Based on a decision at the 2017 MAAA Conference, the renewal of the position is no longer required. As long as the member remains part of the association, his HM certificate is current.

10. Display Applications:

- 10.1 **Werribee MAC Display/funding application** – The Secretary tabled the display permit for below 400 ft which does not pose a problem. The club will address certain items within the permit. The permit is conditional approved.

10.1.1 Try Fly - Funding is to support the display and the planned try fly. Funding would be for display flags displaying the club and association logos. Funding approved for the purchase of display flags.

10.1.2 Action: VMAA Secretary to contact the club in regards to display and funding approval.

11. Registrars Report:

- 11.1 Processed registrations to date are:

July 19		August 19	
Seniors:	1626	Seniors:	1936
Juniors:	60	Juniors:	69
Life:	3	Life Mbrs:	3
Total:	1689	Total:	2008
To be processed:	400	To be processed:	281

- 11.2 **Registration** – The Registrar tabled that the current processes are running fairly well with most submissions being successful. There are still a couple of clubs that do not have identifying details when submitting members for renewal. Clubs are under the belief the changes to their respective club executive is the responsibility of the VMAA Registrar to update the database. Club registrar are required to make all changes to details of the membership. Need to remind clubs, that individual club members can also make changes themselves by registering on the MAAA Membership Register system.

12. Contest Directors Report:

- 12.1 **VMAA Calendar** – Date for 2020 events received for inclusion and building accordingly. Forms for submission
- 12.2 **VMAA Trophy** – A final rules/conditions feedback points are collated for review. The committee will have an opportunity to provide feedback for final submission.

13. Editors Report:

- 13.1 Next bulletin is prepared. However, the website has been hacked and will need to be repaired before sending. A refresh of the site is scheduled before any action is taken.

14. Web Master's Report:

- 14.1 As per 13.1, the refresh is scheduled as soon as possible. Additional changes to submission forms are in progress. Fake emails are going out to committee members and all need to be aware.

15. Safety Report:

- 15.1 **P&DARCS incidents** – Secretary tabled an Incident report submitted 22 July 2019. The issue with the submission process, not going to the State Secretary is being addressed to ensure the state secretary is informed as part of the process. This current incident is over three months old. MAAA Secretary is managing the incident.

16. Education Officers Report:

- 16.1 Air League chuck glider program going well (GMAC President Graeme Dyer working with the group. I spent some time at the Doncaster group and has been an interesting time.). No damage to figures by props. Intent on doing buddy box training Air League is holding a national chuck glider competition. The group determined which is good to see.
- 16.2 President asked if any items are needed at this stage and how the list of names was going. Education Officer is progressing with the list. If the list becomes older than four months, it will become redundant due to the age of the list.

17. Video Library:

- 17.1 The library list sent to the VMAA Secretary/Editor for publication. There has been CD borrowed for building models. Please to see the building has not diminished. CD/Videos can be used for public displays or other events that attract an audience.

18. SFI Report:

- 18.1 **Wing Status** – All up to date with 19 wings awarded.
- 18.2 **Instructor Notification** – We have 235 listed. Have received 116 response to complete the refresher course. Nineteen have responded in the negative and will not complete the refresher and will not continue as instructors.
- 18.3 **Instructor Course Report** - The first of the MAAA Instructor courses was held at Sale Greyhound Racing Club on Saturday 27th July. Ten people, including seven new instructors and three experienced instructors, took part. All participants qualified, and the course finished approx. 2.30pm. There were some interesting comments about how they realise during the hands-on session that their communication skills could be better. Next course will be conducted at GMAC Saturday, 10 Aug 2019.
- 18.4 I am progressing with a schedule of courses. Certain clubs do not have facilities for running the course.
- 18.4.1 Correspondence** - Emails received congratulating SFI and Greg Lepp in assistance.
- 18.4.2 Expense claims** - Submitted for course, expenditure.

19. State Field Reports:

- 19.1 BMMAA President Mt Ken Mollison – Have had IMAC SIG group have come out. The 15 Sep there will be a float fly-in. Intending to hold a try fly day sometime in the future. Preparing and looking into what the club needs. Waiting for the architects to complete amenities block drawings so they can be presented to the VMAA.
- 19.2 I am waiting for better weather so the main runway can be reseeded and watered. I am advertising the field to promote sport and disciplines. Procedures are in place for entry and exiting from the field. President mentioned this would be expected in regards to CASA 149. Rules are in place with everyone agreeing when signing the “sign-in book.”

20. State Field Requests:

20.1 The Secretary tabled requests for state fields:

20.1.1 Mount Wallace State Field (Host: BMMAA) is hosting a club event as per paragraph 19.1

21. General Business:

21.1 **Train and Hobby Show 2020** – Update from Mr Keith Quigg. VMAA Sandown Coordinator.

21.1.1 Mr Keith Quigg tabled an initial report. Discussion centre around what the VMAA will be presenting and possible display for the event Contact with the organisers with an initial informal meeting held. Have had retailer/wholesalers showing interest in the event. Naming rights of the event were briefly discussed. Comes at a cost and may not be worthwhile for the VMAA. On completion of discussions, Keen to establish a central point of contact. MAAA members can attend the event. Room availability will depend on display type/size. Flying display needs to be reviewed. Clubs to be involved which will assist try fly days. Flat Out RC magazine in attendance to promote the sport. Printing of flyers/cards/swap cards will be considered — the opportunity to promote VMAA. An event is a three-day event, Friday to Sunday.

21.1.2 P&DARCS was interested in being involved. Scale day (Monty Tyrell) weekend follows the event. Good models are present for this event.

21.1.3 VMAA Secretary requested for reports to be available on the Monday before the meeting. The President thanked Kieth for the initial report.

21.2 **Loan Equipment:** Stock takes of equipment in progress.

21.2.1 Equipment stock takes in progress to catalogued equipment and location. P&DARCS have completed the initial audit of the shelters. Missing items will be replaced with the club to be reimbursed.

21.2.2 Emails to NFG and GMAC to complete the audit. Old items of no value or in disrepair to be removed from insurance list.

21.2.3 Action: VMAA Secretary reviewing items for removal or inclusion.

21.2.4 Action: VMAA Secretary to investigate lockable boxes to secure shade shelters.

21.3 **LDMFA:** New procedure and conditions in regards to flight operations. President has requested additional information.

21.3.1 Action: Additional risks identified. VMAA to provide outlines of risks and possible solution. President has contacted MAAA Secretary for additional information.

21.3.2 Action 2: VMAA Secretary to contact MAAA Secretary – Waiting for feedback.

21.4 **List Alternative Flying List** – The President detailed the list has gone to CASA/MAAA. The list has been accepted. Sites that need area approval will follow normal procedures. Fields below 400 ft are not an issue. Additional fields can be included as the list is involving.

21.5 **Formalisation Sandown Coordinator Role** - President, Reeve Marsh, to discuss with Keith Quigg the position and role responsibilities.

21.6 **Facebook** – Mr Keith Quigg asked about Facebook. Problem is the management of the group and removing negative or inappropriate content. Need to understand the content requirement. The President asked Mr Quigg to provide an outline of proposed content.

21.7 **SFI** – will be on leave **26 Feb – 2 April**. Database updates will continue. Wings and certificates will be completed/issued on the SFI's return.

22. Next VMAA Committee Meeting will be held on Thursday, 12th September 2019 at VARMS Clubrooms starting at 7:30 pm.

23. Meeting Closed: 10:15 pm